



EVALUATION OF APPROVED GRANTS

A condition of receiving funding from the Richmond Jewish Foundation is that the grant recipient will submit a final report on the program and budget to the Grants Committee. The following list of topics is to be addressed in this report. Unless we hear from you otherwise, we look forward to receiving your (typed) evaluation within 45 days of the conclusion of the project or grant period.

Grantee:

Grant Number:

Grant Project Title:

Grant Purpose:

Grant Conditions:

Questions:

1. What were the program goals? To what extent were they achieved and how this was measured?
2. What was the original target group (both demographics and numbers)? To what extent were they reached?
3. What were the program successes?
4. What were the program disappointments?
5. Upon conclusion of the grant, what happened (will happen) to the project? If the project will continue, what shape will it take programmatically? How will it be funded?
6. How was the Foundation grant helpful?

Publicity

Please submit selected program publicity.

Finances

The following budget form must be completed and returned.

Income	Original	Final
Richmond Jewish Foundation	\$	\$
Sponsoring Institution	\$	\$
Fund Raising	\$	\$
Government Funding	\$	\$
Program Fees/Tuition	\$	\$
Jewish Community Federation of Richmond	\$	\$
United Way	\$	\$
In Kind	\$	\$
Other Funders (show total here and breakdown below)	\$	\$
Total Income	\$	\$

Expenses

Salaries	\$	\$
Professional	\$	\$
Support	\$	\$
Honorariums	\$	\$
Benefits	\$	\$
Travel	\$	\$
Office Expenses	\$	\$
Direct Program Expenses	\$	\$
Conferences	\$	\$
Program Evaluation	\$	\$
Other (show total here and breakdown below)	\$	\$
Total Expenses	\$	\$

Comments